

# SPECIFIC PROCUREMENT NOTICE VOLTA RIVER AUTHORITY

## INVITATION FOR TENDERS

**CONTRACT TITLE: Akuse Solar Photovoltaic Rooftop Project**

**CONTRACT NO.: GR/VRA/WK/0013/2021**

1. The **Volta River Authority** (the “Employer”), intends to apply a portion of its Budgetary Allocation to cover eligible payments under a contract for which this Invitation for Tenders (“IFT”) is issued.
2. The scope of the Works expected to be awarded under this IFT includes but not limited to:
  - a. Procurement and Installation of Grid-connected PV system comprising of PV modules, connection boxes, DC & AC disconnects, fuses, grid-tie inverters, grounding surge protection and all other necessary balance of plant for:
    - a. 30No. Residential Buildings - 3kWp 1-phase system per house
    - b. Akuse Mess Hall - 50kWp 3-phase system
    - c. VRA Academy – 150kWp 3-phase system
    - d. VRA Academy Hostel – 50kWp 3-phase system
    - e. VRA HR/Finance Office – 50kWp
  - b. Installation of Rooftop Mounting Structures.
  - c. Bringing the PV Rooftop Installation into service.
  - d. Commissioning and testing of the system.

The project is expected to be completed within **four (4) Calendar Months**

The **Volta River Authority** now invites Sealed Tenders (“Tenders”) from eligible and qualified Entities or Persons (“Tenderers”) to provide the works referenced above.

3. More details on the requirements are provided in the Specifications and Price Schedules included in the Tender Documents accompanying this IFT.
4. This IFT is open to all eligible and qualified Tenderers who have registered with the Public Procurement Authority and can demonstrate experience of having provided similar services.
5. A Contractor will be selected under a National Competitive Tendering method through the evaluation procedure which is described in the Tender Documents, in accordance with the Public Procurement Act, 2003 (Act 663) as amended which are provided on the PPA website at [www.ppa.gov.gh](http://www.ppa.gov.gh).
6. Eligible Tenderers interested in obtaining Tender Documents may obtain further information from and inspect the Tendering Documents from **Wednesday April 7, 2021** at the following address from 09:00 to 15:00 hours GMT on **Mondays to Fridays** (inclusive) except on Public Holidays.

The Director,  
Engineering Services Department,  
P.O. Box 77,  
Akuse - Eastern Region

E-mail: [sesd@vra.com](mailto:sesd@vra.com)

7. A complete set of Tender Documents in English may be purchased from the office of the address stated above, from 09:00 to 15:00 hours GMT each working day from **April 7, 2021 to May 7, 2021** by interested Tenderers upon payment of a Non-Refundable Fee of **GHS 300.00** for each set of Tendering Documents. The method of payment will be by Banker's Draft or Cash payable to Volta River Authority at the Finance Office in Akuse.
8. **A Site Visit and Pre-Tender** meeting shall be held for all Tenderers who wish to attend. Eligible Tenderers who wish to attend are therefore required to meet at the Engineering Services Department Conference Room, Akuse in the Eastern Region at **10:30 a.m. on Thursday April 15, 2020**.
9. Tenders shall be valid up to 180 days after the deadline of Tender submission. All tenders must be accompanied by a Tender Security of **Sixty Thousand Ghana Cedis (GH¢60,000.00)**. **The Tender Security shall remain valid for 28 days after the validity of Tenders** (i.e. 208 days after deadline of Tender Submission).
10. All Tenders in One original plus Three (3) copies, properly filled in, and enclosed in plain envelopes must be delivered to the **VRA Academy Conference Room, VRA – Akuse (EL-1014-3646)** in the Eastern Region at or before 13:00 hours GMT **on Friday May 7, 2021**.
11. Tenders will be opened promptly thereafter in public and in the presence of Tenderers' representatives who choose to attend the opening 13:00 hours GMT on **Friday May 7, 2021**, at the **VRA Academy Conference Room, VRA – Akuse (EL-1014-3646)**, in the Eastern Region.

**Late submissions will be rejected**

